



Homegrown Food Festival Northallerton
The Applegarth- Sunday 23rd June 2024
 10am to 5pm
Application Form



Your Details

Contact Name		
Name of business/organisation		
Address		
Contact Details	Work _____	Mobile _____
	Email _____	
	Website _____	
Date of Application		

What Will You Be Selling?

Please tell us briefly what you will be selling, this helps us to ensure we distribute stalls selling similar products around the site:

Will you be cooking onsite?

Yes No

Method of Cooking (Tick one box)

LPG Microwave Charcoal Electric Other (please specify) _____

Will your stall generate quantities of specific materials which could be recycled:

Glass Cans Cardboard/Paper Other please specify _____

Plot Information

Single Plot Size - 4mx3m (please note there is no additional space either side of the plot, if you require more space to move around your stall you will need an additional plot)

Standard Plot Fee - Non Street-Food = £95

Standard Plot Fee - Street-Food = £225 includes 'eat on the spot' food and tea/coffee vendors

Early Bird Special

Any bookings submitted and paid up before the Friday 29th March 2024 will receive a £20 discount, so get 'em in!

Additional Fees

Market Stall Hire Fee = £25 (this is in addition to standard plot fee if you do not have your own stall)
Stall Description: 2.4m x 1.2m (8ftx4ft) with fitted rain proof cover and table.

Electric Hook-Up Fee = £30 per power point Maximum Loading = 3kW per power point

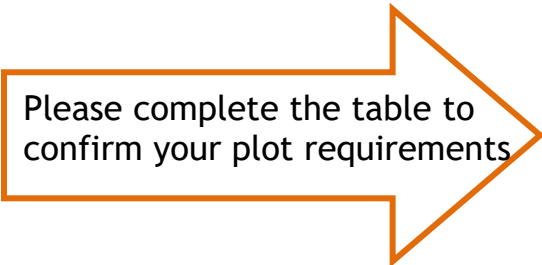
Equipment requiring power (please specify).....
Wattage/Power Loading (please specify).....

NO PRIVATE GENERATORS WILL BE ALLOWED ON SITE

Your Stall Description

Please provide a brief description of your stall: Include your equipment and if you have any specific requests e.g. would prefer hard standing, need position out of direct sunlight etc. We'll do our best to accommodate your preference. If you have attended the festival previously, please let us know if you have a preference for which zone you would like to be in.

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	Number Required	Total Cost
Plots (applies to all bookings)		
Hire of Stall (optional)		
Electric Hook-Up Point (optional)		
EARLY BIRD DISCOUNT Please deduct £20		
	Grand Total	



Concessionary rates are available for community/charitable groups and fledgling businesses, please contact us for more information.

Payment

- **Payment by Cheque:** I enclose a cheque made payable to the 'Homegrown Food Group' for the sum of £ _____
- **Payment by BACS Transfer:**
Payment can be made via BACS to the account below, **please mark your payment with your company name.**

Bank: Virgin Bank
Account Name: Homegrown Food Group
Sort Code: 05-06-31
Acc.No: 35520016

BOOKINGS CANNOT BE CONFIRMED UNTIL PAYMENT IS RECEIVED

Declaration

All stallholders/traders must complete all pages and return with monies in advance of the event. If you do not provide all required information on the form, your application may not be accepted. The Homegrown Food Group reserves the right to decline the application if the applicant does not fulfil the festival criteria or due to over subscription of a particular type of product.

By signing this booking form you are confirming that you have the relevant documentation as laid out in the Terms and Conditions overleaf.

I have read and agree to abide by these terms and conditions and understand that failure to comply with these terms and conditions will result in the cancellation of this agreement and/or dismissal from the event.

Signed: _____

Print Name: _____

Position: _____

Date: _____

Please return the booking form and payment by **Friday 31st May 2024** by email or post to:

**Homegrown Food Festival Bookings
c/o Hambleton Community Action
159-160 High St,
Northallerton
North Yorkshire
DL7 8JZ**

For more information please contact;

Nicky Ruddick: 07811 090012 or Helen Goodwin: 07801 965053

email: homegrownfoodfest@gmail.com

visit: www.homegrownfoodfest.co.uk

Northallerton Homegrown Food Festival 2024: Trading Terms and Conditions

Public Liability Insurance

- 1.1. Stallholders/traders are responsible for the insurance of their own property and must have current Public Liability Insurance to the value of £2 million at the time of the event.
- 1.2. The stallholder or agents shall not hold the organisers responsible for any loss, damage, theft or destruction of any exhibit, goods, property or equipment.

Health & Safety/Food Safety

- 1.3. Stallholders/traders selling food must be registered with the Local Authority and be included in the National Food Hygiene Rating Scheme and have a Food Hygiene Rating Score of 3 or above. Stallholders/traders who have not been inspected by local authority enforcement officers will not be allowed on site.
- 1.4. Stallholders/traders must comply with relevant food hygiene regulations with regards to the preparation/storage/packaging and transportation of produce.
- 1.5. Sites may be inspected by Environmental Health, Trading Standards Officers or any other professional body.
- 1.6. If your stall requires any powered appliances, you must supply the relevant safety certificates; you must also provide your own fire extinguishers and must provide barriers around this equipment.
- 1.7. Stallholders/traders selling food must have food hygiene certificates Level 2.
- 1.8. Stallholders using liquid gas petroleum cylinders are expected to provide suitable storage facilities. All cylinders must be installed prior to the opening of the event and must not be transported during the event.

General

- 1.9. Stalls/pitches/plots are non-transferable.
- 1.10. The event is officially open at the following hours: 10am to 5pm. Stallholders are required to be set up by 9.30am and stay for the full duration of the event. You may only begin packing up after 5pm. Failure to adhere to this may mean you will not be allowed to trade at future events.
- 1.11. Anyone found selling illegal, counterfeit or inappropriate goods will be removed from site and the relevant authorities informed.
- 1.13. Refunds will not be given.
- 1.14. The organisers of the Homegrown Food Festival reserve the right to cancel this agreement at any time by giving notice in writing to the stallholder at the address given on the booking form whenever it is of the opinion that the continuance of the hiring would not be in the interests of the good management of the site or in the event of the Government, the Council or other Public Body requiring the use of the site for any matter of special importance.
- 1.15. Please note that priority will be given to stallholders from within a 40 mile radius of Northallerton.
- 1.16. Your stall must be kept tidy at all times and your all trade rubbish removed at the end of the event. Failure to do so may mean you will not be allowed to trade at future events.
- 1.17 The Homegrown Food Festival **does not allow the use of ANY polystyrene packaging** for the sale of food products.